



KINCUMBER HIGH SCHOOL EXCURSIONS INFORMATION AND CONSENT FORM

Name of Excursion: Yr 10 Photography, Video & Digital Media - Photo Shoot - Cockatoo Island

Purpose of Excursion:

To take video and digital images, which will contribute to assessment tasks in Stage 5 Photography, Video & Digital Imaging.

Description of Excursion:

Students will travel by train to Circular Quay, then by ferry to Cockatoo Island, Sydney. They will be working throughout the day to take a series of videos and shots using digital cameras. Students will be given the opportunity to purchase morning tea & lunch during the day, or they may bring their own. We advise that all students bring a water bottle. An opal card with sufficient funds for return train and ferry travel is required.

<ul style="list-style-type: none"> • Teacher in charge: Mrs McGilvery 	<ul style="list-style-type: none"> • Other Teachers Attending: Mr Krix
<ul style="list-style-type: none"> • Date: Wednesday, 21st March 2018 	<ul style="list-style-type: none"> • Location: Cockatoo Island, Sydney
<ul style="list-style-type: none"> • Cost: <u>Students need to purchase their own train fare.</u> They will need to organise an opal card prior to the excursion. The fare is approximately \$18-20 return, which includes the ferry trip to and from Cockatoo Island. 	
<p>Transport: Train & Ferry</p>	
<ul style="list-style-type: none"> • Time Leaving: 7.45 Gosford Train Station 	<ul style="list-style-type: none"> • Returning: 2:35 Gosford Train Station
<ul style="list-style-type: none"> • Clothing: <input type="checkbox"/> School Uniform <input type="checkbox"/> Other Details: Students may wear clothing, which is suitable for the film shoot. They also need to wear covered shoes. 	
<ul style="list-style-type: none"> • What to bring/equipment: Own & tripods cameras if possible. Props if needed. Water bottle. Snacks. Opal Card 	
<ul style="list-style-type: none"> • Safety Considerations: There may be short periods of time, when students may not be under the direct supervision of teachers. Students need to obey teacher's instructions at all times and ensure that they meet back with the group when required. <u>*If students miss the train departing Gosford at 7.45am, THEY MUST NOT CATCH THE NEXT TRAIN AND ATTEMPT TO CATCH UP WITH THE GROUP. Teachers cannot be responsible for students attempting to travel on their own. Those students will need to return to school.</u> 	

Conditions

1. Students may wear clothing, which is appropriate & suitable for the photo shoot. Covered shoes.
2. All students are expected to co-operate fully with school personnel, supervisors, members of the public and others who may be involved in excursion delivery.
3. Students are responsible for taking precautions to reduce risks from sun exposure. This includes, but is not limited to, appropriate clothing, a hat and sunscreen.
4. Every attempt will be made to contact parents in the case of accident and illness but students attend excursions on the understanding that emergency medical help will be sought if required.

EMERGENCY MANAGEMENT PLAN

EMERGENCY PROCEDURES

In the event of Lockdown/Lockout/Evacuation

- Students will be taken to the nearest local public school or safety zone as directed by personnel and staff
- Parents will then be notified by the teacher in charge and via sms from KHS
- If a person other than the parent/caregiver is picking up the student they will need to have written permission from the parent/caregiver.

BUSHFIRE EVACUATION

- Students will be evacuated to the nearest 'safe place' as directed by the NSW RFS
- Parents will then be contacted by the teacher in charge and via sms from KHS

PARENT CONSENT FORM

I have read the information about the **Stage 5 Photography, Video & Digital Imaging – Video Shoot** excursion to **Cockatoo Island**, on **Wednesday, 21st March, 2018** and hereby give permission for my son/daughter _____ of Year 10 to attend this excursion and participate in photographic activities. Also, students may visit McDonalds or food cafés at Circular Quay, if time permits. There are kiosks on Cockatoo Island.

I understand that there may be times when students are not in direct line of sight of the teacher on this excursion.

I understand that there may be times when students are not being directly supervised.

I understand that my son/daughter must not attempt to travel to the excursion, without the class group, if he/she misses the train departing Gosford at 7.45am.

The following **medical conditions** need to be managed for the participation of my son/daughter.

Permission to be photographed (School Newsletter/Website/Facebook only)

Signed (Parent/Caregiver): _____ Date: _____

Parent/Caregiver's Emergency Contact No: _____

Yes I have read and understood the Emergency Management Plan (see above)

- **Please return this Parent Consent Form to the Excursion Coordinator by 16/3/18**

Student Mobile Number _____